



Minutes of the general membership meeting on:  
January 10, 2007 at:  
City of Longmont  
1251 S. Bowen Street  
Longmont Colorado

President Tamra Krebs called the meeting to order at 9:15 a.m.

In attendance:

Tami Krebs –President	Fred Spengler – Immediate Past President	
Scott Campbell - Treasurer	Byron McElhinney – Secretary	
Cory Spengler	Gary Edwards	Alan Platt
Charlotte Harms	Michael Hayes	Paul Tedesco
Mark Rands	Craig Florence	Ronald Craig
Mike Brune		

Our thanks go to Alan Platt and the City of Longmont for hosting today's meeting.

#### **Minutes: Byron McElhinney**

Cory Spengler moved to accept the minutes of the December 13 meeting.  
Charlotte Harms seconded. Motion carried unanimously.

#### **Board of Directors Report: Tamra Krebs**

The Board of Directors decided a separate page on the Website should be created for the fire suppression rule changes discussions. Fred Spengler agreed to represent CBPA and act as a liaison with the Fire Safety Board. He will contact Beth McManamen with questions and, assuming she will answer in this format, will post her answers on the Website. Anyone with questions about the recent rule changes should email Fred Spengler at [PastPresident@backflow.org](mailto:PastPresident@backflow.org).

Fred Spengler discussed the draft letter he has written to send to Beth McManamen to begin the flow of information from her committee to CBPA.

The Board of Directors also agreed that CBPA should be supporting and advocating ABPA certification. As a beginning, any ABPA Certification Training or ABPA Proctor Training happening in Colorado will be printed in the newsletter and posted on the Website. Byron McElhinney will contact Barry Cress from the Department of Local Affairs and attempt to get ABPA Certification Training listed on their training calendar.

Other items from the BOD meeting were specific to the committees and will be covered in the committee reports.

#### **Treasurer Report: Scott Campbell**

The current balance in the checking account is \$ xx.xx. The copy of the checkbook register was passed around for member inspection.

Scott Campbell shared spreadsheets of the conference information. The data is not finalized. Credit card charges have been forwarded to National but the money has not been returned. This should total \$6800.00 less the handling charges. There are three checks to be deposited totaling \$ 460.00.

Ray Ann Brammer has not submitted an invoice and has not yet been paid. Tami Krebs and Scott Campbell will follow up on this.

### **Hospitality Committee: Cory Spengler**

The Board of Directors discussed the function of the Hospitality Committee. It was decided the committee would set up all regular monthly General Membership meetings and arrange for refreshments at those meetings, either by providing the refreshments or coordinating with the host of the meeting for the provision of the refreshments.

The committee will also arrange for required refreshments, etc., for any other meetings, seminars, etc.

### **Newsletter Committee: Byron McElhinney**

The next newsletter will be late getting out. Byron McElhinney will be out of town until January 22 and will get it mailed as soon as possible after his return. Fred Spengler will provide an article about the fire suppression rule changes. This newsletter will be mailed to the water purveyors in the state as well as the membership.

### **Bylaws Committee: Byron McElhinney**

Byron McElhinney announced the results of the election. Tamra Krebs is President, Leigh Fenton is Vice President, Byron McElhinney is Secretary and Scott Campbell is Treasurer. The bylaws as revised were adopted. Because of the change in the bylaws, a new officer position has been created: Immediate Past President. Fred Spengler, President for the past two years, has filled this position.

Several requirements for subchapters were a part of the revised bylaws. These include the requirement for the subchapters to provide to CBPA copies of their meeting minutes, membership list and copies of all financial records, if any, of the subchapter. These must be provided bi-annually or more often. After discussion about the requirements from national, it was decided the subchapters should provide this information to CBPA no later than April 15 so Scott Campbell can send the required CBPA reports to National.

The Bylaws Committee will now begin work on a Policy and Procedures Manual. The first policy we will develop is a travel reimbursement policy to cover the National Conference in April.

### **Conference and Seminars Committee: Byron McElhinney**

Tamra Krebs created this committee at the Board of Directors meeting. Byron McElhinney is Chair. Tami Krebs, Fred Spengler and Steve Krebs are currently the other members of the committee. Anyone wishing to participate should contact a board member.

The date is set for the 2007 Conference. November 15 and 16 have been reserved at the Jefferson County Fairgrounds. A committee meeting will happen shortly.

There will be a photo contest that will be displayed at the 2007 conference. The details will be worked out shortly and the contest will then be announced in the newsletter and on the Website.

We will work with the Education Committee to get the Fire Suppression Seminar ready to present around the state.

We are working with Jim Purzycki who has agreed to conduct four 8-hour repair seminars. We will try to coordinate one in the north, one on the Western Slope, one in the Denver Metro area and one to be handled by the South East Colorado Backflow Prevention Association. As soon as this is set we will announce it in the newsletter, on the Website and probably with special mailings.

### **Education Committee: Alan Platt**

Alan Platt agreed to chair the Education Committee. There will be a meeting soon and a report at the next meeting.

### **PACE Committee: Byron McElhinney**

Copies of the current PACE application were made available.

Byron McElhinney asked for volunteers to work on the PACE application for next year. There were no takers.

### **Membership Committee: Leigh Fenton**

Tami Krebs reported since Leigh Fenton was not present. The committee will meet soon and they are working on ways to retain members, create more benefits for members and for membership recognition.

### **Website Committee: Gary Edwards**

Gary Edwards suggested creating email accounts for each of the committees. Byron McElhinney will provide Gary Edwards with a list of all committee members and their email addresses.

The new officers will be posted on the Website soon and the new bylaws are posted there now.

Tami Krebs will work with Gary Edwards and with the South East Colorado Backflow Prevention Association to work out a way for the SECBPA to be listed on the internet, possibly on our site with their own page.

There is a new security patch that will be installed in the next couple of weeks.

### **Unfinished Business:**

The Hospitality Committee will get meeting locations and times coordinated. There are no other meetings set after the February meeting.

Charlotte Harms discussed the possibility of having a combined Northern Subchapter Meeting and a CBPA General Membership Meeting. Because of the location of the first two meetings of the year, it was decided the March meeting should not be that far north. If we can get enough notice, an officer will attend the Northern Subchapter Meeting to discuss the issues.

Mark Rands passed out a map of the location for the February meeting at the Klein Water Treatment Facility. A tour of the plant will be offered after the meeting from 11:00 – 11:30 a.m.

### **New Business:**

Mark Rands stated there are contractors installing water softeners in his water district without permits and creating cross connections during the installation process.

### **Upcoming Meetings:**

February 14, 2007	South Adams County W & S Klein Water Treatment Facility 7400 Quebec Street Commerce City, CO 80022 Dial "000" at the gate	9:00 am
April 30-May 2	ABPA National Conference Reno, Nevada	
November 15	CBPA Annual Conference Jefferson County Fairgrounds	

### **Meeting adjournment:**

Fred Spengler moved to adjourn the meeting. Alan Platt seconded. Motion passed unanimously. Tami Krebs adjourned the meeting at 11:45 p.m.

Respectfully Submitted  
Byron McElhinney, Secretary