



Minutes of the general membership meeting on:
October 12, 2005 at:
Denver Water
6100 W. Quincy Avenue
Denver, CO

Alan Platt called the meeting to order at 9:00 a.m.

In attendance:

Alan Platt – Vice President	Gary Edwards – Webmaster	
Byron McElhinney – Secretary	Tara Kratzer – Treasurer	
Charlotte Plaut - Director	Michael Hayes	Steve Krebs
Craig Florence	Ysidro M. Zavala	Cory Spengler
Frank Smith	Matt Markle	John Roark
Scott Campbell	Scott Milewski	Bob Stevens
Louise Carkenord	Dan Esselman	

Our thanks go to Dan Esselman, Bob Stevens and Louise Carkenord of Denver Water. They hosted today's meeting and provided pastries, yogurt, juice and coffee.

Minutes: Byron McElhinney

Cory Spengler moved to accept the minutes of the September meeting. Craig Florence seconded. Motion carried.

Treasurer Report: Tara Kratzer

Checking account balance: \$ XXX.XX
Current members: 197

Bylaws Committee: Byron McElhinney

(Leigh Fenton)

Byron McElhinney and Leigh Fenton met Tuesday and discussed the committee. It was decided we would solicit input from each of the subchapters and the future subchapter on the western slope. Byron McElhinney will meet with George Jachim (western slope subchapter) on Friday. Bobby Jones (Northern Subchapter) was contacted by email and expressed interest in participating. An email has been sent to Dale Kent of the Southern Subchapter and we are awaiting the response. The committee will begin work in earnest after the conference.

Education Committee: Byron McElhinney

(Charlotte Plaut, Alan Platt, Craig Florence)

Byron McElhinney reported that the Education Committee has developed a PowerPoint presentation on winterizing lawn irrigation assemblies entitled "The RIGHT Hook-up".

Charlotte Plaut made the presentation to a group of 18 people at the Ewing Irrigation Branch in Fort Collins on September 20. Byron McElhinney made the presentation to a group of 6 people at the Highlands Ranch branch of Ewing Irrigation on October 4. The presentation will be made October 14 at the Ewing Irrigation branch in Grand Junction. Byron McElhinney will be traveling to Grand Junction for this presentation.

Tara Kratzer moved to pay for the gas for Byron McElhinney to make the trip to Grand Junction. Craig Florence seconded. Motion passed. Byron McElhinney will keep receipts for gas during the trip and then get reimbursed for the expenses.

The Education Committee has developed two brochures dealing with winterizing irrigation assemblies; one for the PVB and one for the RP. These will be emailed out to the Board of Directors and the Board will be asked to approve the posting of these brochures on our Website.

Alan Platt said the Education Committee is planning on creating a video of winterizing assemblies. Craig Florence asked for people to contact someone on the Education Committee with ideas for brochures or presentations for the Education Committee to work on. The Committee intends to complete different educational modules of individual subjects and have them available thereafter.

Website: Gary Edwards

(Michael Hayes)

Gary Edwards said there has been a flurry of spam in the last week or so. The conference information has been updated on the Website.

Conference Committee: Cory Spengler:

The speakers and topics are all confirmed. We have a call in to ABPA to see if they have any items we would like to use at the conference. Discussion centered on the handout bags. We have plenty of bags and we have ordered pens. It was decided to use folders with 5 sheets of note paper with CBPA identification on it. Gary Edwards and Michael Hayes volunteered to create the note paper tablets.

We had to obtain event insurance and security for the conference since we are serving alcohol. The armed security will be present from 3:00 p.m. Thursday until 7:00 p.m. The alcohol will be served Thursday evening from 4:00 to 6:00 p.m. at the reception. We need to keep the drinks to a two drink limit per person. We are thinking of doing a passport type setup to earn the drink tickets.

The luncheon on Thursday will be catered. CBPA is doing finger food for the reception.

Tara Kratzer said we have received 6 signups of vendors. BCTR has indicated they will provide 2 door prizes. The Dillon Company will provide 2 door prizes. Marshall-Rodeno will supply 2 door prizes. Larry Nelson will supply 1 door prize. BPECC will provide 2 door prizes. So far, 16 registrations have been received for the conference.

Craig Florence asked how many mailings were sent out. There have been approximately 1300 sent and the mailings are still underway. We have not been able to confirm that the Rocky Mountain Chapter of the ASSE has sent out the registration forms with their newsletter as they indicated they would. We don't know the size of that mailing.

Speaker gifts have been bought. The vendor gifts were discussed and it was decided to get Enstrom's Toffee.

Gift cards are favored for door prizes also.

New Business: Alan Platt

A Nominating Committee needs to be created for the upcoming elections. Volunteers were Scott Campbell and Cory Spengler. Scott Campbell will chair the committee. The committee will be charged with accepting nominations for the four officer positions. Nominations must be received by the committee by November 15, 2005. After receiving a nomination, the committee will verify that the person nominated is willing to serve should they be elected and that the nominee is a member in good standing of ABPA and CBPA. The committee will provide the names of the nominees to the Secretary by November 28, 2005. The Secretary will mail out ballots to the CBPA members using the latest member list from ABPA national office. The ballots will be mailed by the members to our Regional Director Michael Moss for tabulation. All ballots must be received by the Regional Director no later than January 4, 2006. The Regional Director will tabulate results and furnish the results to us in time to be announced at the January 11, 2006 meeting.

December meeting is being planned. Steve Krebs is working on getting the facility and time finalized.

Charlotte Plaut reminded everyone that the Northern Subchapter quarterly meeting will take place on November 16. Details will be posted on the Website as soon as they are available.

Next Meeting: The November 9 meeting will be hosted by Tara Kratzer and the City of Arvada at 9:00 a.m. The location will be announced on the Website as soon as Tara Kratzer determines which facility will be used.

Meeting adjournment: Alan Platt adjourned the meeting at 10:45 a.m.

Dan Esselman, with Bob Stevens, gave a short presentation on what Denver Water requires on the test reports. A few attendees were given a tour of the Marston Facility.

Respectfully Submitted
Byron McElhinney, Secretary